



ROURKELA MUNICIPAL CORPORATION

Uditnagar, Rourkela, Pin-769012

Mail Id: rourkelamunicipality@gmail.com Telephone: (0661) 2500388

No.: 3588

Date: 20/03/2026

INVITATION OF BID FOR EXPRESSION OF INTEREST FOR SUPPLY & INSTALLATION OF DIFFERENT IT EQUIPMENTS AT LIGHT HOUSE, SECTOR- 6 UNDER ROURKELA MUNICIPAL CORPORATION

Rourkela Municipal Corporation (RMC) invites "Expression of Interest (EOI)" from intending reputed Contractors for Supply & Installation of different IT Equipment's at Light House, Sector- 6 under Rourkela Municipal Corporation. The detail of the Bid document is available in the RMC website i.e. www.rmc.nic.in. The interested Bidders may download the Bid document from RMC website from 23.03.2026 onwards.

The sealed Bid shall be submitted to the Commissioner, Rourkela Municipal Corporation, Uditnagar, Rourkela, Dist.-Sundargarh (Odisha), PIN-769012 on or before 04.04.2026 by 1.00 P.M. (in any working day) through registered post/Speed post/ Courier or in person super scribing as "**Supply & Installation of different IT Equipment's at Light House, Sector- 6 under Rourkela Municipal Corporation**". The EOIs will be opened in presence of Bidders or their authorized representatives who wish to attend on the same day at 4.00 P.M. If the last date of submission, opening of EOI and other schedule happens to be a holiday, the next working day will be treated as the schedule for the same.

Authority reserves the right to accept/ reject any or all the EOIs without assigning any reason thereof.

Memo No. 3589

Copy to Office Notice Board/ MIS, RMC for general public information and uploading of the EOI in the RMC website.


Commissioner
Rourkela Municipal Corporation
Date: 20/03/2026

Memo No. 3590

Copy to the Director, I&PR Dept., Govt. of Odisha, Bhubaneswar for information and requested to publish the copy of above-mentioned notice in Two highly circulated Odia dailies and One highly circulated English daily on 24.03.2026. The font size should be 8 Points and rate should be as per I&PR.


Commissioner
Rourkela Municipal Corporation
Date: 20/03/2026


Commissioner
Rourkela Municipal Corporation


Scope of the Works

Sl. No	Items	Unit Description/ Specification
1	Laptops	DELL Inspiron 15 5510 Laptop 11th Generation Core i5 Processor-11320H/Intel iris Xe Graphics/8gb RAM, DDR4/1TB HDD/512 SSD//15.6" Screen, MS Office, Wi fi, Tally, Antivirus
2	Desktop	Same Specification as the Laptop ell (AIO Inspiron 5430, i5-1344U, 8gb, 512 GB SSD Intel Graphics, 23." FHD AG Infinity Narrow Border Non-Touch Windows11+Office H&S 2021 Dark Shadow Gray Cover Wirless Keyboard & Mouse)
3	Projector	Epson/BenQ Projector Epson EB-X49XGA Projector Brightness : 3600lm with HDMI Port (Optional Wi-Fi)
4	Speaker/ Audio	Speaker with Bluetooth Connectivity Oat(Aavante Bar 3200D Pro, Dolby Audio, 400W Sound, Wireless Satellite Speakers, 5.1CH, DSP for Crystal Clear Sound, Bluetooth Sound Bar, Home Theatre Sound bar Speaker)
5	Headset/ Audio System	High quality headset with mic and noise reduction Feature (Logitech H340 stereo wired Over Ear Headphones with Mic with Noise- Cancelling, USB, Pc/Mac/ Laptop- Black)
6	Printer	HP all-in-one Laser Printer m1136(color Print- scan-Copy)HP Smart Tank750 All-in-one Auto Duplex Wi fi colour Printer with ADF, Print, scan & Copy for Office ADF
7	Webcam	Kreo Owl Full HD 1080P 60FPS Webcam With Auto- focus And Built-in-Dual Digital Mic, Plug and Play setup For Video call, Streaming, shutter with 360 Rotation (Owl Full HD)
8	Rolling Chair	Office chair
9	Stackable Chair	Office chair
10	AC	Carrier/ Blue Star/ Hitachi or equivalent 1.5 Ton inverter AC
11	Blinds	Window blinds
12	Water purifier	Blue star 40Ltr Stainless Steel Palin & Cold Water Coller Model PC4080B-40 Liter Cooling, 80 Liter Storage
13	Digital Signage	Digital Standee 43 Inch (1 Yr. Warranty) for Adverting Half Glass Full HD Resolution Screens Led Display for Restaurants, Shopping Mall, Airport
14	Round table	6 person Seating Capacity
15	Inverter With Battery	Power backup
16	CCTV	To Cover the Visibility of the whole Lighthouse

Terms and Conditions:

- The sealed EOI with valid document of proof of the interested reputed Agencies/bidder may be sent either by Registered post/ Speed Post / Courier Service or in person and should be super scribed **"Supply & Installation of different IT Equipment's at Light House, Sector- 6 under Rourkela Municipal Corporation"** on the envelope.
- The applicant shall have PAN and valid GST Registration No. and must submit the photocopy along with the EOI. The same shall produce in original for verification at the time of opening of tender failing which the EOI will be rejected.
- Average annual turnover of INR 40 Lakhs (Rupees Forty Lakhs only) or above for the preceding 3 financial years (2022-23, 2023-24 & 2024-25) as per the statement duly certified by the Statutory Auditor / Chartered Accountant (FORM-II).
- Any Applicant which has been barred by any Central/ State Govt. agencies/ PUS in India, or any entity controlled by them, from participating in any project would not be eligible for participation.
- The Proposal must be submitted along with Form-I to IV and signed copy of the EOI document.
- No Consortium/ JV shall be allowed to participate in this EOI.
- The non-refundable Document fees of Rs. 7,080/- (Rupees Seven Thousand Eighty only) including GST must be submitted in the form of Demand-Draft/ Cheque drawn on a scheduled commercial bank in favour of "Commissioner, Rourkela Municipal Corporation, Rourkela" payable at Rourkela may be placed in an envelope.
- The sealed Bid shall be submitted to the Commissioner, Rourkela Municipal Corporation, Uditnagar, Rourkela, Dist.-Sundargarh (Odisha), PIN-769012 on or before 04.04.2026 by 1.00 P.M. (in any working day) as described above. The EOIs will be opened in presence of suppliers or their authorized representatives who wish to attend on the same day at 4:00 P.M. If the last date of submission, opening of EOI and other schedule happens to be a holiday, the next working day will be treated as the schedule for the same.
- E.M.D. (refundable) of Rs.50,000/- (Rupees Fifty Thusand only) should be enclosed along with the EOI duly pledged in favour of Commissioner, Rourkela Municipal Corporation, Rourkela in shape Demand Draft/ Cheque from a scheduled commercial bank payable at Rourkela only. EMD of unsuccessful bidder will be returned without interest immediately after tender process is over. EMD of successful bidder will be retained as Security deposit and returned without interest after successful installation and fulfilling all the term & conditions mentioned in the bidding.
- The qualified Bidder/ agency have to complete the installation work within 15 days from the date of placement of work order. Any extension of time schedule will be at discretion of RMC Authority. If the selected Bidder fails to complete the job within the stipulated time period, RMC will be entitled to charge @1% of the accepted contract sum per week subject to a maximum of 10% of the accepted quoted price.
- Failing the service as per the terms and conditions of the EOI, lead to termination of the work order and forfeiting the entire amount of Security deposit.
- All the Items must meet the standard dimension and specification mentioned in bidding documents. Any kind of variation found in this regard will not be accepted and will lead to termination of the Work Order.
- Bidder found lowest quoted in total price will be awarded.
- Delivery, freight, commissioning and all other similar charges shall be borne by the Bidder and no separate payments shall be made of these accounts.
- The undersigned may engage one or more agencies with price negotiation.

- Corrigendum, addendums and subsequent clarification of the EOI terms, if any, can be downloaded from the official website of RMC i.e. www.rmc.nic.in only.
- The undersigned reserves the right to accept or reject any or all EOIs without assigning any reason thereof.
- Rate will be valid for 1 Year from date of issue of Work order.
- Quantity may vary during issuance of Work Order.


Commissioner
Rourkela Municipal Corporation

FORM-I
Applicant's Profile

1	Name of the Firm/manufacturer/supplier	
2	Name of the Authorized person	
3	Address	
4	Contact Number	
5	E-mail ID	
6	PAN No. (Photocopy to be attached)	
7	GST No. (Photocopy to be attached)	
8	Annual Average Turnover Certificate of Rs. 40,00,000/- (Rupees Forty Lakhs only) for the year 2022-23, 2023-24 & 2024-25	
9	Document Fee of Rs.7,080/-	DD No. _____ Date. _____ Name of the Bank _____
10	EMD of Rs. 50,000/-	DD No. _____ Date. _____ Name of the Bank _____

Date:

Signature of Authorized person with Seal

Place:

Name:

Designation:

FORM-II

Average Annual Turnover in Last Three Financial Years

The Annual Turnover for the last three financial years of M/s _____ are given below and certified that the statement is true and correct.

Year	Annual Turnover in Rs.
2022-23	
2023-24	
2024-25	

Average annual turnover for the above three years in Rs. _____
(_____)

Date:

**Signature of Auditor /
Chartered Accountant**

Place:

**Name:
Seal:**

**Membership No:
Regd. No. of Firm:**

Note: To be issued in the letter head of the Auditor / Chartered Accountant mentioning the membership number.

FORM-III

Format for Affidavit Certifying that Entity / Director/s of Entity are not Blacklisted

(On a Stamp Paper of relevant value)

Affidavit

I M/s. Sole Applicant, (the names and addresses of the registered office) hereby certify and confirm that we or any of our promoter/s / director/s are not barred or blacklisted by any state government or central government / department / agency/PSU in India from participating in Project/s, either individually or as member of a Consortium as on _____.

We further confirm that we are aware that as per the EOI, our application would be liable for rejection in case any material misrepresentation is made or discovered with regard to the requirements of the EOI at any stage of the Evaluation Process or thereafter.

Dated thisDay of; 2022

Name of the participant:

.....
Signature of the Authorized Person

.....
Name of the Authorized Person

FORM-IV**Financial Proposal of Applicant**

Name of the EOI: Supply & Installation of different IT Equipment's at Light House, Sector- 6 under Rourkela Municipal Corporation.

Sl. No	Items	Unit Description/ Specification as Per LIGHT HOUSE Communities	Unit	Quantity	Price excluding GST
1	Laptops	DELL Inspiron 15 5510 Laptop 11th Generation Core i5 Processor-11320H/Intel iris Xe Graphics/8gb RAM, DDR4/1TB HDD/512 SSD//15.6" Screen, MS Office, Wi fi, Tally, Antivirus	Nos.	10	
2	Desktop	Same Specification as the Laptop ell (AIO Inspiron 5430, i5-1344U, 8gb, 512 GB SSD Intel Graphics, 23." FHD AG Infinity Narrow Border Non-Touch Windows11+Office H&S 2021 Dark Shadow Gray Cover Wirless Keyboard & Mouse)	Nos.	15	
3	Projector	Epson/BenQ Projector Epson EB-X49XGA Projector Brightness : 3600lm with HDMI Port (Optional Wi-Fi)	Nos.	1	
4	Speaker/ Audio	Speaker with Bluetooth Connectivity Oat(Aavante Bar 3200D Pro, Dolby Audio, 400W Sound, Wireless Satellite Speakers, 5.1CH, DSP for Crystal Clear Sound, Bluetooth Sound Bar, Home Theatre Sound bar Speaker)	Nos.	1	
5	Headset/ Audio System	High quality headset with mic and noise reduction Feature (Logitech H340 stereo wired Over Ear Headphones with Mic with Noise-Cancelling, USB, Pc/Mac/ Laptop-Black)	Nos.		
6	Printer	HP all-in-one Laser Printer m1136(color Print- scan- Copy)HP Smart Tank750 All-in-one Auto Duplex Wi fi colour Printer with ADF, Print, scan & Copy for Office ADF	Nos.	1	
7	Webcam	Kreo Owl Full HD 1080P 60FPS Webcam With Auto- focus And Built-in-Dual Digital Mic, Plug and Play setup For Video call, Streaming, shutter with 360 Rotation (Owl Full HD)	Nos.	20	

8	Rolling Chair	Office chair	Nos.	10	
9	Stackable Chair	Office chair	Nos.	30	
10	AC	Carrier/ Blue Star/ Hitachi or equivalent 1.5 Ton inverter AC	Nos.	2	
11	Blinds	Window blinds	Sqm.	30	
12	Water purifier	Blue star 40Ltr Stainless Steel Palin & Cold Water Coller Model PC4080B-40 Liter Cooling, 80 Liter Storage	Nos.	1	
13	Digital Signage	Digital Standee 43 Inch (1 Yr. Warranty) for Adverting Half Glass Full HD Resolution Screens Led Display for Restaurants, Shopping Mall, Airport	Nos.	1	
14	Round table	6 person Seating Capacity	Nos.	1	
15	Inverter With Battery	Power backup	Nos.	1	
16	CCTV	To Cover the Visibility of the whole Lighthouse	Set	1	
Total Price					

We agree all the terms & condition of the EOI and certified that the rate quoted above is excluding of GST and including of other applicable taxes, transportation, loading & unloading, manpower and commissioning cost etc. No extra amount, whatsoever it may be, shall be charged at any point of time.

L1 will be decided according to the total lowest quoted price.

Date:

Signature of Authorized person with Seal

Place:

Name:

Designation:

Company Name: